

Job Description

Green Spaces Technician (Tree Inspector)

Reference: TN025

Date: July 2026

Job Family:	Transport and Neighbourhood Management/Waste and Green Spaces Operations
Level:	Level 2
Band:	Band 6
Career Track:	Technical, Professional, Supervisory

Job Purpose

To undertake tree and woodland inspections at various locations across the county and ad-hoc related inspections daily as directed by the Tree & Woodland Team Leader. Including trees on land owned or managed by the Council, highway trees and trees owned by other organisations under Service Level Agreements to assist the Council in meeting its corporate objectives and statutory obligations in relation to trees.

Duties and Responsibilities

Tree and Woodland Inspections

- Carry out routine, programmed and ad-hoc inspections of trees and woodland sites across the county, including inspections in higher-risk locations such as the public highway.

Asset Data Collection and Recording

- Collect, update and accurately record tree and woodland asset data within agreed timescales using mapping, photographic and digital survey tools.

Identification and Prescription of Works

- Identify defects, risks and maintenance needs and prescribe appropriate remedial works, ensuring they are proportionate, evidence-based and aligned with established management practices and budgets.

Work Programming and Instructions

- Prepare and compile work packages and instructions for contractors and internal staff, clearly specifying required works and quality standards.

Risk Management and Escalation

- Identify and report issues of heightened or urgent risk to appropriate colleagues to ensure timely resolution and public safety.

Safe Working Practices

- Ensure safe working practices are followed at all times during inspections and site visits, particularly in high-risk environments, in accordance with health and safety requirements.

Woodland and Tree Stock Management

- Support the management of council-owned woodland sites and tree stock, identifying maintenance and improvement works and contributing to a high-quality, customer-focused service aligned with corporate objectives.

Public Access and Amenity Management

- Support safe public access and informal recreation within council woodlands, including adherence to byelaws and contributing to the management of anti-social behaviour where required.

Technical Advice and Professional Support

- Provide specialist tree and woodland advice to development management, property and highways services, including written responses and guidance in relation to applications and enquiries.

Records, Reporting and Legal Support

- Maintain accurate records in line with service standards, data protection and confidentiality requirements, and investigate, prepare evidence and contribute to reports for insurance claims and tree-related legal enquiries.

Professional Conduct and General Duties

- Maintain effective working relationships with colleagues and external partners, comply with driving and council policies, deliver services to a high standard of customer care, and undertake other duties appropriate to the role and grade.

Person Specification**Professional and Technical Requirements****Qualifications**

- Professional Tree Inspection Certificate (LANTRA or equivalent).
- Certificate in Arboriculture L4 (or other equivalent Arboricultural or Horticultural qualification)
- A full driving licence

Knowledge, Skills and Experience

- Knowledge of the main theoretical, procedural and practical issues relating to the Tree and Woodlands service.
- An awareness of current inter/national laws, regulations, policies, procedures, and developments.
- Recent experience in Tree and Woodland management.
- Experience in tree inspections
- Experience in applying a range of relevant professional methods, tools and techniques.

Core Competency Requirements

- **Communication:** Tailors communication to audience and context. Uses listening and questioning techniques to clarify complex issues and support team understanding.
- **Collaboration:** Coordinates with colleagues and partners to deliver shared goals and improve service outcomes.

- **Service Delivery:** Identifies and resolves service issues, improves processes, and ensures policy alignment. Promotes efficiency and avoids waste through practical improvements.
- **Decision-Making:** Uses evidence and judgement to resolve issues and improve delivery.
- **Digital & Data Literacy:** Interprets data to improve services. Applies knowledge of digital risks and ethical data use. Uses basic analytical techniques to support decision making.
- **Adaptability:** Adjusts approach responsively to evolving needs and priorities. Identifies opportunities for continuous improvement and supports others through change.
- **Problem-Solving:** Analyses problems and applies knowledge to develop practical solutions and suggest improvements.
- **Community & Customer Focus:** Engages with service users and customers to improve delivery, ensure accessibility, and reflect diverse needs.
- **Leadership:** Supervises day-to-day activity and supports team development. Coordinates tasks and resources to meet the needs of the service.

Strengths

- **Analytical** - You seek and analyse information to inform your decisions, based on the best available evidence.
- **Precise** - You concentrate on detail and make sure everything is accurate and error free.
- **Problem solver** - You take a positive approach to tackling problems. You find ways to identify suitable solutions.
- **Disciplined** - You follow processes, operating well within set standards, rules and guidelines.
- **Explainer** - You communicate thoughts and ideas, verbally or in writing. You simplify complexities and adapt communication so others can understand.

Desirable

- Wide-ranging knowledge of the countryside and local knowledge of the working area